



STATE OF WASHINGTON

OFFICE OF FINANCIAL MANAGEMENT

Insurance Building, PO Box 43113 • Olympia, Washington 98504-3113 • (360) 902-0555

October 22, 2004

TO: Agency Directors

FROM: Marty Brown
Director

SUBJECT: INVITATION TO PARTICIPATE IN ROADMAP PROJECT SURVEY

The Office of Financial Management (OFM), and the departments of Information Services, General Administration, and Personnel are leading a collaborative effort among state agencies to improve the state's financial and administrative processes and information systems.

Through the *Roadmap for Washington State Financial and Administrative Policies, Processes and Systems* (Roadmap), a comprehensive plan will be developed to meet demands for better information, improved management systems, and streamlined business processes and policies. Still early in the planning phase, incremental implementation of the Roadmap will begin no sooner than July 2006, after the complete rollout of the Human Resources Management System (HRMS). You may learn more about this project online at http://www.ofm.wa.gov/_test/roadmap/index.htm.

An advisory group of 15 agencies provides direction to the Roadmap project team. As a foundation for the Roadmap business case, the advisory group developed a list of significant business problems shared by many agencies. The project team invites all agencies to provide their perspective on those business problems via a web-based survey. This is an opportunity to ensure your issues and concerns will be heard.

Please provide OFM with one primary contact for this survey effort. Please forward the individual's name and email address by October 27 to Betty.Loy@ofm.wa.gov. Your agency contact will be invited to a kickoff meeting on November 1 to receive instructions for completing the survey. The meeting will be held from 1:30 to 3:00 p.m. in Conference Rooms A/B/C in the Cherberg Building.

Thank you in advance for participating in the Roadmap survey. The results will help us form an incremental approach to meeting your agency's business needs. If you have any questions, please contact Kathy Rosmond at (360) 664-7771 or Kathy.Rosmond@ofm.wa.gov, or Susan Dodson at (360) 664-7689, Susan.Dodson@ofm.wa.gov.